**LDST 210: Justice & Civil Society**

**Community-Based Learning TO DO Checklist for spring 2020**

**Dr. Marilie Coetsee_LDST 210 Sections 1 and 2**

*A combined total of 28 hours are required.

Excluding the police ride-along, firearm simulation, and SNAP challenge, a total of **20 community service hours**, at your community partner site, are required for this class.

- 20 hours of service are to be completed at an approved community partner site.
- 8 additional hours will be completed on the Police Ride Along (4 hrs) and the firearm simulation (4 hrs).
- SNAP challenge.

**Dr. Thad Williamson_ LDST 210 Sections 3 and 4**

*A combined total of 30 hours are required.

- 20 hours of service are to be completed at an approved community partner site.
- 10 additional hours, attending either *approved university or community event relevant to class, or you may serve an additional 10 hours at your already designated community partner. (*Approved university or community events include all Jepson Forum events, One Book events, the MLK Celebration event, and official public meetings in the City of Richmond, as well as, any official university lecture or events broadly related to the aims of the class. Please ask Dr. Williamson about events.)*

**Approved partners for ALL sections (1, 2, 3, and 4)**

- Peter Paul Development Centers (Chimborazo, Fairfield Court, George Mason, and Coleman [central] Center.)
- RVA Future Centers (Huguenot, John Marshall, and Thomas Jefferson)
- Higher Achievement (Binford, Boushall, and Henderson)
- YouthLife (Delmont, Highland Park/Northminster, and Southwood)
- Second Baptist ESL Childcare
- VITA (Volunteer Income Tax Assistance Program) Several Locations
- LULAC *Dr. Thad Williamson’s class only.

*IMPORTANT*

A. Shuttle service is NOT available to all the community partners listed above and may require you to seek alternative transportation.

B. Bonner Scholars: You are allowed to use your existing Bonner site IF IT IS ALSO a Justice site; however, you may need to complete different duties versus what you typically do as a Bonner to fulfill Justice hours. Please speak to your professor or Dr. Soderlund for permission before using your Bonner site.

C. Travel time to your service site is not to be included in your volunteer community service hours.
What do I need to do?

1. Attend a Justice and Civil Society Orientation. 
   *(Dr. Marilie Coetsee students will also complete a police background check forms and choose a ride-along date for the month of April. Dates to ride are 4/1-4/17).*

2. Register in SpidersEngage.

3. Register to volunteer with a community partner in SpidersEngage. When registering for your events, please do so for ALL the dates you will be going during the semester. Do NOT register to volunteer on dates BEFORE your orientation (please see where this applies), nor after classes have ended for the semester, unless you are truly committing to those days. Also, if you are NOT going to be on campus during spring break, and will not be able to volunteer, do not register on those days either-spring break dates 3/6/2020-3/16/2020.

4. Attend a mandatory community partner orientation. Orientations for some community partners are either on-campus or off-campus, and others will be online.

5. Sign up for transportation, if you require it. UR Volunteer Trip Planner

6. Keep a weekly (or daily) log of all your volunteer dates and times/hours.

7. Complete the student survey/evaluation at the end of the semester. A link will be sent to you.

IF YOU HAVE NOT FOUND A COMMUNITY PARTNER that works with your schedule by the 3rd/4th week of classes, please let Dr. Soderlund, Linda Trent, and/or your professor know.

Community Partner ORIENTATIONS

<table>
<thead>
<tr>
<th>Peter Paul Dev Ctr. Orientation (Off Campus)</th>
<th>Future Center Orientation (On-Campus)</th>
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<tbody>
<tr>
<td>Date: 2nd and 4th Wednesday of each month.</td>
<td>Date: Wednesday, January 22, 2020</td>
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<tr>
<td>Time(s): 12:00 Noon and 6:00 p.m.</td>
<td>Time: Future Center 4:30-5:30 p.m. AND VMP 101 5:30-6:30 p.m.</td>
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<tr>
<td>Location: 1708 N. 22nd Street (Zip Code 23223)</td>
<td>Location: Future Center room TBA. VMP 101-THC: Rm. 321</td>
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<tr>
<td>Transportation: The CCE will provide Transportation on 1/22/2020, departing from THC at 5:30 p.m., returning to campus at 7:30 p.m.</td>
<td>Transportation: Not required</td>
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<tr>
<td>Instructions: Once you sign up for PPDC events, you will get an email from Blake Stack about how to register for transportation to the orientation. <em>If you cannot attend the 1/22/2020 orientation and need transportation to get to a PPDC orientation on another day, email Blake Stack directly.</em></td>
<td></td>
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<tr>
<td>Event</td>
<td>Date</td>
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<tr>
<td><strong>Future Center Walk Through (Off Campus)</strong></td>
<td>Friday, January 24, 2020</td>
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<td><strong>Future Center Walk Through (Off Campus)</strong></td>
<td>Tuesday, January 28, 2020</td>
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<tr>
<td><strong>Youth Life Orientation (On-Campus)</strong></td>
<td>Wednesday, January 22, 2020</td>
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<td><strong>Higher Achievement (On-Line)</strong></td>
<td>On-line orientation MUST be completed before start date. There is also a curriculum training to undergo. HA will provide further details about this training.</td>
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<td><strong>VITA: Tax Preparer Volunteer</strong></td>
<td>Training Dates (more information shared after registration):</td>
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<tr>
<td><strong>VITA: Greeter &amp; Intake Volunteer</strong></td>
<td>Training is required, although if you are unavailable for the in-person training there are self-study materials. Volunteers must receive an Intake/Interview certification and Volunteer Standards of Conduct certification, which is completed during the training. Training Dates (more information shared after registration):</td>
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**LULAC**: Please go to SpidersEngage and read about the program. At the bottom of the LULAC event page there is a link to a form. Fill out the form. You will be contacted by Ms. Vilma Seymour about orientation and schedules.