



Application for Direct Cost Research Grant for Social Science Faculty

Date:

Name:

Academic Rank:

Title of Project:

Requested Funds: \$

Please answer each of the following questions in a few sentences, using language that a general science audience could understand.

1. What type and amount of Scholarship Committee support have you received during the past 3 years?

2. Research Justification:
 - a. What theory is being developed and/or tested?

 - b. What are your hypotheses?

 - c. How does this advance knowledge in the field?

 - d. What are the implications for leadership studies?

3. Methods:
 - a. How will subjects be recruited?

- b. How will data be collected?

 - c. How will data be analyzed?

 - d. What is the timetable for data collection and analysis?
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4. For what purpose(s) will the requested funds be used (provide a line-item break-down of the costs)?

 5. Do you have other existing or possible sources of funding for this research?

 6. What is the status of IRB review for the research?

 7. What is the current status of the research?

 8. What are your publication and/or presentation plans for the research?
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Guidelines for Direct Funding

1. Jepson provides funds to support faculty research, and the Scholarship Committee reviews these requests on a project-by-project basis. Therefore, when a request is approved, the funds should be used only for the designated project. Funds are not transferable between projects.

Specific items that may be financed are listed below. Financing is not necessarily limited to the items in this list, nor is the financing of items listed necessarily assured.

(1) *Travel*

Direct cost grants may fund travel to libraries or archives to conduct research with needed material not otherwise accessible or to conduct field research. Travel includes transportation, lodging and meals, at thrift rates. The Committee generally does not fund living expenses beyond 4 weeks in duration.

(2) *Special equipment and supplies*

Items that normally would not be used for classroom or laboratory instruction. All equipment remains the property of the University.

(3) *Computer facilities and other rental fees*

Data sets, data base searches, equipment time.

(4) *Technical, secretarial and student assistance*

General student assistance is not funded by the Committee; however, exceptions may be made for students whose skills are unique and indispensable to the project. Salaries and benefits should be in keeping with current University guidelines. Funds can be provided for clerical supplies and mailing expenses when these can be shown to be clearly in excess of what might reasonably be covered by the School.

(5) *Publications*

Mandatory page charges in refereed journals.

(6) *Participation of "subjects" in research projects*

Funds can be provided to pay human subjects for participating in research projects.

2. To facilitate the fair distribution of available funds, faculty should apply for direct funding for the academic year by September 1. If funds are available later in the year, faculty may apply for direct funding as need arises (e.g., when they apply for summer research grants in the spring).

3. Allocations are for one year only. For example, for grants awarded at the start of the annual funding cycle (September 1), any unspent funds will be returned to the grant fund on August 31 of the following year. If the project requires funding beyond a one-year period, investigators should submit a new funding request.

4. Faculty members may not take funding with them when they leave the University.