

Policy on Annual Reviews for Untenured Faculty

At the time of the annual reviews of faculty by the dean, the tenured faculty will review each untenured file:

- ❖ the faculty member's curriculum vitae,
- ❖ self-evaluation of performance,
- ❖ teaching evaluations
- ❖ grade distributions, and
- ❖ any reports on classroom visits.

The tenured faculty will meet to discuss the progress of each untenured faculty member and will compose a brief summary evaluation that will be included with the dean's annual letter of review. Tenured faculty members will have access to the dean's annual letter of review to untenured faculty members.

*Approved by the Jepson Faculty, December 8, 2008
Revised by the Jepson Faculty, May 10, 2013*