LDST 205: Justice & Civil Society
Community-Based Learning TO DO Checklist for Spring 2016

In order to make certain that you have submitted the appropriate paperwork for your service, please follow the dates below and check off each item as you complete it:

☐ Attend a mandatory course orientation session - Monday, January 11, 5-6:30 p.m. *OR* Friday, January 15, 3-4:30 p.m. in Jepson Faculty Lounge 127. Student need only to attend one session.

☐ Police Ride-Along Application (for background check) – DUE by end of first week of class (January 15)

☐ ENRICHmond Community Engagement Fair – January 20 (Tuesday), 12-2 p.m., the Pier in the Tyler Haynes Commons
  Attendance is optional but strongly encouraged.

☐ Police Ride-Along Appointment Request (online form) – DUE by end of second week of class (January 22)
  If you are under 18 years of age, not a U.S. citizen, or simply not comfortable participating in a ride-along, please contact Dr. Soderlund by the end of the second week of class so that a campus ride-along or court observation can be scheduled.

☐ Community-based Learning Contract – DUE by end of fourth week of class (February 5)
  ☐ If Selecting Build It Site (Goodwill Northside Community Employment Center, Henderson Middle School, Overby-Sheppard Elementary School, Youth Life Foundation of Richmond)
    YOU MUST ATTEND a site-specific orientation session run by the Bonner Center for Civic Engagement if you have not previously volunteered at the site.

  ☐ If Selecting Richmond Families Initiative (“RFI”) Site (Peter Paul Development Center, St. Joseph’s Villa, YHELI)
    YOU MUST ATTEND a site-specific orientation session run by the Bonner Center for Civic Engagement if you have not previously volunteered at the site.

  ☐ If Selecting Pathways to a College Experience (“PACE”) Site (Higher Achievement at Henderson Middle School, Higher Achievement at Boushall Middle School, Huguenot High School, John Marshall High School)
    YOU MUST ATTEND a mandatory PACE orientation session if you have not previously volunteered at the site.

  ☐ If Selecting a JUSTICE site that is not part of the CCE programs and you require transportation, you need to register through the CCE.

☐ Community-based Learning Site Evaluation – DUE by last day of classes (April 22)

☐ Volunteer Service Log – DUE by last day of classes (April 22)

To access service sites and all forms for Justice and Civil Society, go to: http://jepson.richmond.edu/academics/practice/justice-students.html

If you have further questions or concerns, please contact:
Dr. Kerstin Soderlund
Associate Dean for Student and External Affairs
Phone: (804) 287-6082
Email: ksoderlu@richmond.edu

January 2016
Demystifying Transportation

Modes of Transportation

GRTC #16 Bus (run by the City of Richmond)

- Apply for a free pass at [http://transportation.richmond.edu/bus-shuttle/grtc.html](http://transportation.richmond.edu/bus-shuttle/grtc.html)
- Sometimes need to take Daily Connector (a UR shuttle) to Willow Lawn to catch the GRTC #16 Bus as it doesn’t service campus throughout entire day.
- All shuttles depart from the Transportation Hub at the Tyler Haynes Commons.

UR Shuttles (name of shuttle appears on electronic sign on front of the vehicle)

- Daily Connector – goes to Willow Lawn, where passengers can then access the GRTC #16 Bus (also stops at Target on Libbie Avenue)
- UR Downtown Shuttle – runs back and forth to the UR Downtown Campus with designated stops along the way; may take this shuttle then walk to certain service sites.
- UR Service Shuttles - There are several different shuttle routes with designated stops. Students volunteering at JUSTICE sites OTHER than CCE sites who require shuttle service need to register (as soon as you identify your site) with the CCE at: [http://goo.gl/forms/5Tckq0nFB7](http://goo.gl/forms/5Tckq0nFB7). When prompted to select a site from the dropdown menu, if you do not see your Justice site, select OTHER - you will then be asked to type in your site. You will be enrolled in a transportation Blackboard group where you will be able to view the confirmed service shuttle roster for each week.
- All shuttles depart from the Transportation Hub at the Tyler Haynes Commons.

Zipcar (only three available on campus)

- If you select a JUSTICE site that is NOT part of a CCE program or listed as serviced by a shuttle or GRTC, you can register to use Zipcar and will be reimbursed for costs (Department of Public Safety will cover the cost).
- You will need to register with the CCE at: [http://goo.gl/forms/5Tckq0nFB7](http://goo.gl/forms/5Tckq0nFB7). When prompted to select a site from the dropdown menu, if you do not see your Justice site, select OTHER you will then be asked to type in your site.
- University Transportation will then contact you with instructions regarding Zipcar.

The Zipcars are parked on Richmond Way beside Westhampton Lake.