As outlined in the *Mid-Tenure Review Guidelines*, the candidate is expected to provide evidence in the three assessment areas: teaching, scholarship, and service. The candidate’s portfolio should contain the following items:

<table>
<thead>
<tr>
<th>Category</th>
<th>Items</th>
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| Teaching | Personal statement about teaching, including descriptions of courses newly developed or substantially changed  
| | Student evaluations  
| | Letters from former students *(if applicable)*  
| | Syllabi  
| | Samples of class assignments  
| | Samples of student work such as graded papers, projects, or exams  
| | Audio/visual recordings of classes *(if applicable)*  
| | Reports from classroom visits  
| | Grade distributions |
| Scholarship | Personal statement about scholarship, including plans for future research  
| | Copies of work that is published, in press, or under review, or has been presented at professional conferences  
| | Outside reviews by scholars with expertise related to the candidate’s research *(solicited by the review chair)* |
| Service | Personal statement about service  
| | List of all relevant committees and other service appointments, which specify positions related to program development, student advising/mentoring, and consulting  
| | Letters from faculty and other persons inside or outside the University *(may be solicited by the committee)* |

*January 2015*